
MINUTES OF A MEETING OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL. February 19, 2019 AT 7:00 P.M., CLOSED SESSION 6:00 p.m.

Call to order

President Kristin Fitzgerald called the meeting to order at 6:00p.m. Board members present: Charles Cush, Kristin Fitzgerald, Kristine Gericke, Janet Yang Rohr, Donna Wandke and Paul Leong. Absent: Terry Fielden

Administrators present were:

Dan Bridges, Superintendent,
Bob Ross, Chief Operating Officer,
Carol Hetman, Chief Human Resources Officer

Closed Session

Janet Yang Rohr moved, seconded by Kristine Gericke to go into Closed Session at 6:00 p.m. for consideration of:

1. Pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes lawfully closed under the Open Meetings Act, for purposes of approval by the body of the minutes. 01/22/2019, 02/04/2019.
2. Pursuant to 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District.
3. Pursuant to 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal Pursuant to 5 ILCS 120/2(c)(9) Student Disciplinary Cases
4. Collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2(c)(2)

Meeting Opening

Kristine Gericke made a motion, seconded by Charles Cush to return to Open Session at 7:07pm. A voice vote was taken. Those voting yes: all No: None. The motion carried.

Welcome and Mission

Kristin Fitzgerald welcomed all and read Naperville Community Unit School District 203's Mission Statement.

Roll Call

Board members present: Kristin Fitzgerald, Donna Wandke, Charles Cush Paul Leong, Kristine Gericke and Janet Yang Rohr. Absent: Terry Fielden.

Student Ambassadors present: Haley Cush Absent: Seamus McGuinness.

Administrators present: Dan Bridges, Superintendent, Roger Brunelle, Chief Information Officer Chuck Freundt, Assistant Superintendent for Elementary Education, Jennifer Hester, Chief Academic Officer, Carol Hetman, Chief Human Resources Officer, Christine Igoe, Assistant Superintendent for Student Services, Rakeda Leaks, Executive Director of Inclusion and Diversity, Steve Mathis, Director of Buildings and Grounds, Sinikka Mondini, Executive Director for Communications, Bob Ross, Chief Operating Officer, and Jayne Willard, Assistant Superintendent for Curriculum and Instruction. Absent:

Patrick Nolten, Assistant Superintendent for Assessment and Accountability and Nancy Voise, Assistant Superintendent for Secondary Education.

Pledge of Allegiance-Kingsley

Erin Marker, Principal of Kingsley Elementary School introduced Ashika Patel, Zakaria ElBego, Zahra Moosani, Adam Fleming, Sophie Kakkuri, James Vent and Filip Kordic who lead the Pledge of Allegiance.

Good News

Superintendent Bridges recognized members of the Naperville North Competitive Dance Team who won the State Championship and the Science Bowl Team who won the State Tournament for the third time.

Stephanie Posey, Principal of Naperville North High School introduced the State Champion Competitive Dance Team. Members of the team are: Anna Bramlett, Caroline Byrne, Julia Cameli, Emme Camp, Emma Connelly, Caroline Corcoran, Caroline Findling, Bri Grove, Brenna Hill, Maizie Keane, Hailey Kilian, Izzy Marcus, Megan, Melnikoff, Francesca Romano, Julia Sassen, Tess States and Megan Wachtel.

Coaches are: Elida Vandenbergh, Katie Klett, Rebecca Paul and Alexis Linder.

Stephanie Posey, Principal of Naperville North High School introduced the State Champion Science Bowl team members and their coaches. Members of the team are: Cindy Xue, Judson Lam, Abid Anwar, Allen Gu and Josh Tennyson. They are coached by Kevin Farrell.

Mission Maker Award

Superintendent Dan Bridges recognized Washington Junior High School 6th-8th graders, Olivia Ahn, Isaiah Anderson, Izel Diaz, Chelsea Jaye, Allie Krolick, Robert Levy, Alex McKirchy, Luke Mundt, Rayhona Nasriddinova, Natalia Phan, Sofia Ruiz Cordero, Susana Ruiz Cordero, Hailey Zoeller who worked with FACS teacher, Erin Kelly-Owen, to create custom-made, emergency window coverings for over 40 doors at Washington.

The window coverings are Wildcat blue, include a paw print pattern, and have Velcro strips so that they can quickly be closed to cover the window in the event of an emergency situation.

These students volunteered their time and talents to create these coverings that Washington needed and are now seeking other ways they can contribute to the school community.

Public Comment

None

Monthly Reports

- Treasury Report- The Board received the December Treasurer's Statement
- Investments- The Board received the December Investment Report
- Insurance-The Board received the December Insurance Report
- Budget-The Board Received the December Budget Report

Action by Consent:

1. **Bills and Claims** from Warrant #1013347 thru Warrant 1014142 totaling \$22,971,238.85 for the period of January 23, 2019 thru February 19, 2019.

2. Adoption of Personnel Report

	EFFECTIVE DATE	LOCATION	POSITION
RETIREMENT-ADMINISTRATION			
Julie Beehler	30-Jun-19	PSAC	Director of Administrative Support
Carol Hetman	30-Jun-19	PSAC	Chief Human Resources Officer
Karen Lemanski	end of 18-19 contract year	NCHS	Director of Student Services
RESIGNATION-ADMINISTRATION			
Elizabeth Kanne	30-Jun-19	PSAC	Director of Special Education
APPOINTMENT-ADMINISTRATION			
Michael Frances	1-Mar-19	PSAC	CFO/CSBO
RETIREMENT-CERTIFIED			
Patricia Adamatis	end of 18-19 school year	NCHS	Physical Education
Robin Amberger	end of 18-19 school year	NNHS	School Social Worker
Lee Anne Applegate	end of 18-19 school year	NNHS	Learning Commons Director
Mark Bailey	end of 18-19 school year	District	NUEA President
Brian Bakke	end of 18-19 school year	MJHS	Social Science
Carole Bibby	end of 18-19 school year	Naper	1 st Grade
Ann Brotherly-Lamb	end of 18-19 school year	Prairie	5 th Grade
Kathleen Burns	end of 18-19 school year	Highlands	2 nd Grade
Kimberly Castner	end of 18-19 school year	Scott	2 nd Grade
Cheryl Clark	end of 18-19 school year	Steeple Run	2 nd Grade
Ann Cussick	end of 18-19 school year	WJHS	Art
Maureen Deneen	end of 18-19 school year	Ranch View	Occupational Therapist
Kimberly Eriksen	end of 18-19 school year	NCHS	Communication Arts
Sharon Ferrari	end of 18-19 school year	Meadow Glens	1 st Grade
James Galanis	end of 18-19 school year	NCHS	Social Science

Laura Golebiewski	end of 18-19 school year	KJHS	Science
Carliss Harris	end of 18-19 school year	NNHS	Business Education
Brenda Hasler	end of 18-19 school year	Connections	Learning Behavior Specialist
Patricia Henneberry	end of 18-19 school year	NCHS	School Counselor
Thomas Henneberry	end of 18-19 school year	NCHS	Social Science
Brian Hunger	end of 18-19 school year	Highlands	5 th Grade
Barbara Hunt	end of 18-19 school year	Meadow Glens	2 nd Grade
Kathryn Hurd	end of 18-19 school year	NCHS	Science
Yvonne John	end of 18-19 school year	NNHS	Science
Lori Johnson	end of 18-19 school year	NCHS	Business Education
Catherine Kaduk	end of 18-19 school year	Maplebrook	Gifted
Julie Kassen	end of 18-19 school year	Meadow Glens	Learning Commons Director
Pamela Kelly	end of 18-19 school year	Naper	Kindergarten
George King	end of 18-19 school year	JJHS	Mathematics
Charles Koch	end of 18-19 school year	NNHS	School Counselor
Susan Kouri	end of 18-19 school year	Highlands	Gifted
Kelly Kramer	end of 18-19 school year	WJHS	Learning Support Coach
Ann Kulik	end of 18-19 school year	KJHS	PI+ Language Arts & Social Science
Randall Kulik	end of 18-19 school year	JJHS	Music-Instrumental
Ruth Kuzmanic	end of 18-19 school year	NCHS	Health
Lucie Lauture-Sims	end of 18-19 school year	MJHS	Learning Behavior Specialist
Cheryl Manade	end of 18-19 school year	Steeple Run	4 th Grade
Laura Meath	end of 18-19 school year	Ranch View	3 rd Grade
Linda Mullins	end of 18-19 school year	Ranch View	Reading Specialist

Sharon Oliver	end of 18-19 school year	Highlands/Steeple Run	Music-Instrumental
Karen Pierz	end of 18-19 school year	ARECC	Physical Therapist
Bruce Randolph	end of 18-19 school year	Naper	3 rd Grade
Glen Reimers	end of 18-19 school year	NCHS	Physical Education
Constance Reynolds	end of 18-19 school year	NCHS/Maplebrook	Music-Instrumental
Tim Rinker	end of 18-19 school year	NNHS	Mathematics
Rachel Rogers	end of 18-19 school year	NCHS	School Counselor
Doreen Romero	end of 18-19 school year	KJHS	Learning Commons Director
Nadine Roskens	end of 18-19 school year	LJHS	Certified School Nurse
Deborah Rosso	end of 18-19 school year	River Woods	3 rd Grade
Christine Seger	end of 18-19 school year	NNHS	Art
Diane Sherry	end of 18-19 school year	NNHS	Science
Mary Sprague	end of 18-19 school year	Prairie	Learning Commons Director
Jacqueline Steffeter	end of 18-19 school year	Prairie	Learning Behavior Specialist
Michael Stine	end of 18-19 school year	NCHS	Physical Education
Victoria Trevizo	end of 18-19 school year	Maplebrook	EL
Judith Turner	end of 18-19 school year	WJHS	Mathematics & Social Science
Patricia Ullestad	end of 18-19 school year	River Woods	5 th Grade
Lynn Vieni	end of 18-19 school year	Naper/WJHS	Certified School Nurse
Lyn Walsh	end of 18-19 school year	MJHS	School Counselor
Barbara Wambold	end of 18-19 school year	Prairie	Occupational Therapist
Steven Wiesbrook	end of 18-19 school year	NCHS	Science
Margo Winder	end of 18-19 school year	Steeple Run	5 th Grade
Claudia Winterrowd	end of 18-19 school year	NCHS	Communication Arts

Nancy Wiora	end of 18-19 school year	NCHS	IC-Special Education
Carolyn Zinnecker	end of 18-19 school year	NCHS	Foreign Language-French
RESIGNATION-CERTIFIED			
Ariana Marrone	11-Aug-19	Ranch View	Kindergarten
APPOINTMENT-CERTIFIED FULL-TIME			
Jennifer Maita	20-Dec-18	Elmwood	3 rd Grade
Gene Nolan	12-Aug-19	NNHS	Business Education
RETIREMENT-CLASSIFIED			
Patricia Garman	11-Feb-19	Madison	Special Education Assistant
RESIGNATION-CLASSIFIED			
Jennifer Curtis	6-Feb-19	Kingsley	Special Education Assistant
Joshua Jansen	6-Feb-19	Naperville North	Auditorium Manager
Jennifer Manieson	26-Feb-19	Ann Reid	LRC Assistant
Sonja Miles	22-Feb-19	Naperville Central	Special Education Assistant
Frank Toth	11-Feb-19	Naper	Custodian
Douglas Weigand	4-Feb-19	Madison	Special Education Assistant
EMPLOYMENT-CLASSIFIED FULL-TIME			
Juan Luna	20-Feb-19	Naperville North	EL Assistant
David Schultz	20-Feb-19	Ranch View	Custodian
Victoria Stephansen	11-Feb-19	Beebe	Instructional Assistant
Jensine Waller	7-Feb-19	Naperville North	Auditorium Manager

3. Minutes 01/22/2019

Kristin Fitzgerald made a motion to approve the Consent Agenda thru the minutes dated 01/22/2019, seconded by Janet Yang Rohr. Those voting yes: Gericke, Fitzgerald, Cush, Yang Rohr, Wandke and Leong. No: None.

4. Minutes 02/04/2019

Janet Yang Rohr made a motion to approve the minutes dated 02/04/2019, seconded by Kristine Gericke. Those voting yes: Leong, Yang Rohr, Fitzgerald, Wandke and Gericke. Abstain: Cush. No: None.

5. Bid: NCHS Varsity Softball Field Work

Of the bid packets returned, the lowest bidder has been selected. This bidder has done work for District 203 in the past. This vendor has done work on the Varsity baseball fields as well at the softball field at Naperville North. The vendor is very familiar with the scope of the work involved.

Questions:

Do we follow up with the companies who pick up packets but who don't bid? Can we learn about our bidding process by those who picked up packets and didn't bid?

A packet pickup does not mean submission Often a contractor will pick up a set of bids to get a better understanding of what type of work is involved in the bid to see if it is something they want to tackle. Companies have to sign when they pick up the packets. We had one vendor who didn't have his bid in on time.

What is the difference between all the bids? The difference between the top bid and the lowest bidder is 42%. Are vendors all bidding on the same set of specifications?

Healy Bender will review the lowest bidder line by line to be sure that all specifications are there. There is verification that all the specifications are there. All vendors are given on the same specifications so they bid based on their best information and it is often dependent on how busy a vendor is and what prices they receive from their subcontractors.

Do we go through the criteria with each bid or only the lowest bidder?

We start with the lowest bidder and if they are met then the criteria are not reviewed with the other bids. We are required by law to accept the lowest responsible bid.

Were the bid criteria not understood by the vendors who did not bid or came in much higher?

The vendors are able to ask for clarification if they do not understand.

Is the spread of costs of this bid typical?

We typically see a pretty big range especially with fewer bids.

In other bids we have not had vendors who did not respond.

It is in the bid tabulation sheet in other bids but not in the report. Different architects report differently.

We need consistency in the reporting with the number of packets picked up vs returned.

Charles Cush made a motion to approve the Bid: NCHS Varsity Softball Field Work seconded by Kristine Gericke. Those voting yes: Fitzgerald, Wandke, Leong, Yang Rohr, Gericke and Cush. No: None.

Superintendent Bridges recognized Michael Frances beginning his work with us as CFO, CSBO. Mike will begin with District 203 on March 1, 2019. We are pleased to have him as a part of our team.

Student Ambassador Reports

Haley Cush

- Our Boys Basketball team won conference last weekend for the 2nd year in a row and the team will celebrate its senior night this Wednesday
- Varsity Scholastic Bowl team placed 2nd in DVC and 3rd place in the Masonic Sectionals.
- Online AP exam registration is open through February 22, 2019.
- Spring sport tryouts are in full swing.
- Chess Team placed 8th in state
- Four boys on the swim team are headed to state.
- Coach Iverson received state track and cross country Coach of the Year.
- Brain Zheng took the State Championship at the Speech State Tournament in two categories, Extemporaneous and Impromptu.
- Show choir Clash of the Sequins was this past weekend and color guard will be host their regional competition at North the Saturday.
- Booster Fashion Show is the weekend.

Written Communications

Freedom of Information Requests:

- IRTA request for Employee Retirement information
- Falcon Research request for Teledoc information

Five Year Financial Forecast:

Citizens Financial Advisors met on February 11, 2019. Board members Fitzgerald and Leong were present. The advisors indicated that the assumptions within the model are where they should be. There are often questions about our benefits costs. The expert in the field has advised us to keep them at 5%. We presented to the CFA the multiple levels of abatement as requested by the Board of Education at the February 4 meeting. We showed the abatement coming out of the Education fund which does give it a different look. We do have the ability to transfer between funds should the need arise. These inner fund transfers should be treated more like a loan and not a common practice.

We looked at the full extension as previously approved by the Board with a debt service abatement of \$1 million. The Board asked if we could abate more.

We have models for 2M, 2.5M and 3M abatement. We have included the information on the Policy 4.40 calculations.

Timeline for discussions on the debt service abatement will be March 4 and March 18.

What do you need to prepare you for March 4 and March 18?

The CFA did not offer consensus on the level of abatement.

Questions/Comments:**We would have some flexibility with debt service.**

The debt service abatement is an annual conversation. There is flexibility in not having to collect the debt service obligation.

If we approve a larger general levy abatement and find the impact to the fund balance to be too great, we can choose to collect the debt service instead of abating it in future years.

We can take a portion of the full debt service.

Additional info needed:**Did we include any impact of the increased minimum wage?**

No, but we can see what we can.

Recommendation from Administration on this abatement.**Can we include the investments in the 4:40 policy cash/cash equivalent calculations?****Can we look at a \$4 M model?**

We can look at that model if the Board recommends that but Administration would have some concerns about that.

What other factors can be into play besides contracts moving forward?**What we are actually levying to achieve what we are intending to levy?****CFA offer any comments on months of reserve?**

They have agreed with the idea of 6-9 months.

Superintendent/Staff School Report:**President's Report**

Thank BOE who helped bring forth a Senate version of our legislation for debt levy. Senator Ellman is sponsoring it in the Senate. House version has been reintroduced. As we travel to Springfield we can thank our sponsors and talk it up with other legislators.

Board of Education Reports

None

Discussion without Action

None

Discussion with Action**General and Optional Fees**

Superintendent Bridges reported that at the February 4, 2019 Board of Education meeting, Administration recommended approval of General and Optional Fees. The only addition is an increase at ARECC to cover snacks, milk and breakfast for community enrolled students. These were previously covered by a separate fee.

Questions?

None

Donna Wandke made a motion to approve the General and Optional fees as presented, seconded by Kristine Gericke. Those voting yes: Leong, Yang Rohr, Fitzgerald, Gericke, Wandke and Cush.
No: None.

High School Course Fees

Superintendent Bridges reported that at the February 4, 2019 Board of Education meeting, Administration recommended approval of the High School Course fees. The only changes are due to publisher increases, material costs and course or text changes.

Questions:

A Board of Education member noted that while there are some increases, there are also some decreases to fees.

Charles Cush made a motion to approve the High School Course fees as presented, seconded by Kristine Gericke. Those voting yes: Cush, Leong, Yang Rohr, Fitzgerald, Wandke and Gericke.
No: None.

Career 203 Update

Superintendent Bridges reported that at the February 4, 2019 Board of Education meeting, Administration recommended approval of Career 203 Update.

Donna Wandke made a motion to approve the Career 203 Update as presented seconded by Kristine Gericke. Those voting yes: Leong, Wandke, Cush, Gericke, Yang Rohr and Fitzgerald. No: None.

Math Professional Development Contract:

Superintendent Bridges reported that Administration recommends the Board of Education approve the updated contract for Math Professional Development.

Assistant Superintendent for Curriculum and Instruction, Jayne Willard discussed the updated contract. Mrs. Willard gave background that during the 2018-2019 school year, Graham Fletcher provided math professional learning for staff at our five Title I buildings. Feedback indicated that this job-embedded learning resulted in teachers shifting their practice to include more conceptual understanding and application in their classrooms. Principals and teachers from our additional elementary schools have communicated the desire to have this learning replicated at their buildings for the 2019-2020 school year. As a district, we are in the process of evaluating our current math curriculum to determine a new resource. This professional learning will support the curricular shifts and instructional frameworks that are most impactful for student learning.

Questions/Comments:

Graham Fletcher is certified K-8, have we considered him for the Junior High?

We provided two days of initial training and our Math Specialists and both IC's at the High Schools came as well. We also sent him to JJHS this year so their staff had one day of Professional Learning with him. The High Schools have requested to come and observe so they can take back what they learn to the High Schools.

Janet Yang Rohr made a motion to approve the Math Professional Development Contract as presented seconded by Donna Wandke. Those voting yes: Leong, Fitzgerald, Wandke, Yang Rohr, Gericke, and Cush. No: None.

Consideration of Board of Education Expenses

Superintendent Bridges indicated that according to Board of Education policy 2.125, all Board member expenses for travel, meals, and/or lodging must be approved by a roll call vote at an open Board of Education meeting. Dinner was provided to Board Members on January 22, 2019 prior to the Board of Education meeting. Expenses related to the Legislative Breakfast held on February 1, 2019 are included. It was noted that the Legislative Breakfast is rotated between Districts 200 and 204 as are the expenses. Receipts were provided.

Kristine Gericke made a motion to approve the Board of Education Expenses as presented seconded by Charles Cush. Those voting yes: Gericke, Leong, Wandke, Yang Rohr, Fitzgerald and Cush. No: None.

Old Business

None

New Business

None

Upcoming Events

Superintendent Bridges reminded the audience of the next Board of Education meeting will be held on March 4, 2019.

Illinois Association of School Board DuPage Division Dinner is to be held on March 6, 2019 at Naperville Central High School

The next Focus 203 on Unique Programming in District 203 will be held March 13, 2019 at 7:00pm at NCHS and March 14, 2019 at 9:00am at Grace United Methodist.

Board members were reminded of the IASB Summit, February 26-27, 2019, and to let Susan know tonight if you are interested.

Adjournment

Donna Wandke made a motion to return to Closed Session at 8:17pm for the purposes of:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District. 5 ILCS 120/2(c)(1)
- Collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2(c)(2).

Janet Yang Rohr seconded. A voice vote was taken, all approved.

Adjournment:

Cush moved to end closed session at 9:24 pm.

Wandke seconded the motion.

Vote: 5-0

Wandke moved to adjourn at 9:24 pm.

Cush seconded the motion.

Approved: March 18, 2019

Kristin Fitzgerald
President, Board of Education

Susan S. Patton
Secretary, Board of Education